servicariño

CONTROL DIARIO DE ACTIVIDADES OPERATIVAS

CODIGO:	VERSION:	VIGENCIA:
RPA-03	02	15 de marzo de 2022

LUGAR Y/O SITIO DE INSPECCIÓN: SENA

RESPONSABLE DE INSPECCIÓN: Heidy Cisneros

MES: MAYO

AÑO: 2023

LIMPIEZA Y DESINFECCIÓN		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
* BPM - Personal	AM		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
	PM		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
Limpieza y Desinfección																																
* Equipos :neveras, estufas, samoveres, licuadoras	AM		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓				✓	✓	✓
	PM		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
* Carros Isotérmicos - CAMBRO - INOX - Carros Bandejeros - Carros Upc	D		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
	R		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
	A		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
	R		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
	C		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
* Utensilios	AM		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
	PM		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
* Ambiente	AM		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
	PM		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
1. Área de recepción	AM		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
	PM		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
2. Área de alistamiento y Distribución	D		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
	R		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
	A		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
	R		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
	C		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
3. Área fría	AM		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
	PM		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
4. Área Caliente	AM		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
	PM		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
5. Área de Desechos	AM		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
	PM		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
6. Cuarto de Aseo	AM		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
	PM		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
7. Bodega y/o Almacén	AM		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
	PM		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
8. Baños	AM		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
	PM		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
9. Frutas y Verduras			✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
* Verificación de Temperaturas (Refrigeración y Congelación)	AM		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
	PM		✓	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓			✓	✓	✓
* Control Diario de Dietas																																
Registro Novedades Teléfono interno																																
Registro de Seguimiento de Producto																																
* Registro Control de Producto Despachado - Recibido																																
CHEQUEO CRUZADO * Solicitud y Seguimiento de Dietas Despachadas (Formato Externo) * Registro Total de Dietas Entregadas																																
* Devolución de Sobrantes de Alimentos																																

CONVENCIONES: √ CUMPLE | X NO CUMPLE | D: DESAYUNO | A: ALMUERZO | R: REFRIGERIO | C: CENA

OBSERVACIONES: